**Finance and Asset Management Committee**

**Tuesday 19th March 2024**

**Council Chamber**

**Coleford Town Council Offices**

**6.30 pm - 8.30 pm**

**Minutes**

**Present: Cllrs: N Penny, M Beard, P Kay, C Elsmore**

1. **Apologies were received by Cllr P Kyne and Cllr M Cox**
2. **To declare interests re: items on the agenda**

None declared

1. **To allow dispensations requests**

No new dispensation requests received.

1. **To approve the minutes of 20 February 2024**

Cllr P Kay moved that minutes of the 20th of February were a true and accurate account.

Cllr M Beard seconded. Unanimously agreed. Cllr N Penny signed a copy of the minutes.

1. **To raise matters arising from the Minutes of 20 February 2024**

There were no matters arising

1. **To take comments from the Public Forum**

There were no public present.

1. **To receive update on Angel Vale tree planting and maintenance, and make recommendations as necessary**

Cllr Kay updated re: the site meeting with residents last Friday. Residents are welcoming of trees and note the environmental benefits. It has reduced water flow coming off that area. General consensus at a residents’ meeting before planting took place, had agreed where trees should have been planted, but this had not been followed when planting occurred.

**Recommendation: To retain 10 trees on site, but to relocate the minimum number of trees – 3 trees currently in middle section, to the edge. To ask Cllr Getgood if she will coordinate, if not, ask our contractor to relocate them by 31st March.**

Office to feedback to residents who applied for trees. We note these residents are upset with the Council. Appreciation of email efforts to communicate with residents. CTC to sit with contractor to understand cost differential with new location.

**Recommendation: To explore the planting of a hedge with GCC (more established, not whips)**

1. **To consider kissing gate at Angel Vale, and make recommendations as necessary**

After some discussion, it was proposed and unanimously agreed:

**Recommendation: To accept the recommendation of the PROW officer and accept his quote for supply and installation of a pedestrian gate.**

1. **To make recommendation re: Bells Field toilets and anti-social behaviour/vandalism**

The Town Clerk updated re: the ongoing vandalism at the toilets. It was agreed to hold off on the purchase of further cameras for now. Open toilets over the weekend for the Equinox event, and monitor. Next time they are damaged, close them indefinitely and maintain just the disabled toilet. If we get to the point of having to close the toilets, those in need can purchase a key.

**Recommendation: To purchase a dozen radar keys to sell at cost price in the TIC.**

1. **To consider Perspex on wall, and floor runner at the pavilion, and make recommendations as necessary**

After some discussion, it was proposed and unanimously agreed:

**Recommendation: To decline the suggestion to purchase perspex, and to ask the people running activities to ensure they clean up after themselves.**

**Recommendation: To purchase a plastic runner**

1. **To consider purchase of correx signs at Cemetery (from Environment Committee recommendation)**

The Town Clerk updated re: the Environment Committee’s recommendation. It was proposed and unanimously agreed:

**Recommendation: To put stickers on the bin lids, not correx signs.**

“CTC promotes recycling, please use this bin for x”. It was decided it was more effective to have stickers on the bins in case the signs get moved.

1. **To consider Miyawaki forest at Bells field, and hedgerows across the parish from Environment Committee recommendation, and make recommendations as necessary**

The Town Clerk updated re: the proposal. In principle F&AM like the idea. Further information to be received at Full Council to consider.

1. **To consider creating a deliberate pathway through the hedge behind the MUGA at Bells Field, and make recommendations as necessary**

Cllr Penny updated re: the hedgerow gaps developing. It was proposed and unanimously agreed:

**Recommendation: To remove section of fence and tidy the hedge, but not to install a path at the moment**

1. **To consider quote for re-stocking shrub area at Bells, and make recommendations as necessary**

Defer to next month pending quote. To put something more established in to give it a better chance of survival.

1. **To consider quotes for tree management, and make recommendations as necessary, including:**
	1. **Overhanging play area at Foxglove Way**

The Town Clerk updated. It was proposed and unanimously agreed

**Recommendation: To ask contractor to do pruning as suggested**

* 1. **Bordering St. John’s school in cemetery**

The Town Clerk updated. It was proposed and unanimously agreed:

**Recommendation: To ask existing cemetery contractor to do the work first – with photo. Take it down to approx. 8ft high and trim sides back.**

We believe this should be part of the existing contract.

* 1. **Bordering field in cemetery (including 5 year plan for phasing)**

The Town Clerk updated. It was proposed and unanimously agreed:

**Recommendation: To ask suggested contractor to do Cemetery audit. Give him LMMP cemetery section. Compare to previous tree audit.**

**Meeting ended 7:25pm**